

SOUTHAM UNITED FOOTBALL CLUB

RULES

1. **NAME** The club shall be called Southam United Football Club (the Club).
2. **OBJECTS** The objects of the Club shall be to arrange association football matches and social activities for its members with the intention of raising playing standards and maximising participation. The Club will also promote other sporting activities which may be undertaken by separate sections of the Club which shall be self governing other than that the rules of those sections must be consistent with these Club Rules.
3. **STATUS OF RULES** These rules (the Club Rules) form a binding agreement between each member of the Club.
4. **RULES REGULATIONS AND BY-LAWS**
 - (a) The Club shall have the status of an Affiliated Member Club of The Football Association by virtue of its affiliation to/membership of The Football Association. The Rules and Regulations of The Football Association Limited and parent County Association and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.
 - (b) The Club will also abide by The Football Association's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy.
 - (c) These Club Rules may only be amended at a General Meeting. Notice of any proposed amendment shall be posted in the clubhouse for at least 14 days prior to the General Meeting at which the amendment will be considered. Any amendment shall require the votes of at least three-quarters of the members present at such General Meeting.
 - (d) The Club Committee shall have the power to make such by-laws as it may consider necessary for the good government and order of the Club, provided that no such by-laws shall conflict with these Rules. A copy of all such by-laws shall be posted in a conspicuous place within the clubhouse.
5. **CLUB MEMBERSHIP**
 - (a) The members of the Club from time to time shall be those persons listed in the register of members (the Membership Register) which shall be maintained by the Club Secretary.
 - (b) Any person who wishes to be a member must apply on the Membership Application Form and deliver it to the Club. Election to membership shall be at the sole discretion of the Club Committee.

Membership shall become effective upon an applicant's name being entered in the Membership Register.

- (c) Whilst all members will be entitled to the rights and privileges of membership, only members over the age of 18 years will be able to attend General Meetings, become candidates for Club Officer or Club Committee positions, or propose or second candidates for office or vote at elections.
- (d) In the event of a member's resignation, expulsion or death, his or her name shall be removed from the Membership Register.
- (e) The Football Association and parent County Association shall be given access to the Membership Register on demand.
- (f)
- (i) Persons may not be admitted to membership or be admitted as candidates for membership to any of the privileges of membership, without an interval of at least two days between their nomination or application for membership and their admission.
- (ii) Persons becoming members without prior nomination or application may not be admitted to the privileges of membership without an interval of at least two days between their becoming members and their admission.
- (g) Membership of the Club shall be open to anyone interested in the sports promoted by the Club on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non discriminatory basis

6. ANNUAL MEMBERSHIP FEE

- (a) An annual fee payable by each member shall be determined from time to time by the Club Committee. Any fee shall be payable on a successful application for membership and annually by each member. Fees shall not be repayable.
- (b) The Club Committee shall have the authority to levy further subscriptions from the members as are reasonably necessary to fulfil the objects of the Club.

7. LIFE AND HONORARY MEMBERS

- (a) The Club Committee may, in their discretion, grant life membership to any member who has rendered special service to the Club. Life members shall not be liable to pay the annual membership fees under rule 6 but shall be entitled to all the rights and privileges of Club membership.
- (b) The Club Committee may, in their discretion, grant annual honorary membership to any individual prepared to act as Honorary President or Honorary Vice President of the Club. Honorary members shall not be liable to pay the annual membership fees under rule 6. Honorary members shall be

entitled to all the rights and privileges of Club membership.

8. RESIGNATION AND EXPULSION

- (a) A member shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Club Committee of their resignation. A member whose annual membership fee or further subscription is more than 2 months in arrears shall be deemed to have resigned.
- (b) The Club Committee shall have the power to expel a member when, in their opinion, it would not be in the interests of the Club for them to remain a member. There shall be no appeal procedures.
- (c) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the Club Property.

9. CLUB COMMITTEE

- (a) The Club Committee shall consist of the following Club Officers: Chairperson, Treasurer, and Secretary, plus up to 10 other members, elected at an Annual General Meeting.
- (b) Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may hold no more than two positions of Club Officer at any time. The Club Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the Chairperson or in their absence the Secretary. The quorum for the transaction of business of the Club Committee shall be five of which at least two must be Club Officers.
- (c) Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.
- (d) Any member of the Club Committee may call a meeting of the Club Committee by giving not less than 21 days' notice to all members of the Club Committee. The Club Committee shall hold not less than four meetings a year.
- (e) An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.
- (f) Save as provided for in the Rules and Regulations of The Football Association and the County Association to which the Club is affiliated, the Club Committee shall have the power to decide all

questions and disputes arising in respect of any issue concerning the Club Rules.

10. ANNUAL AND SPECIAL GENERAL MEETINGS

- (a) An Annual General Meeting (AGM) shall be held in each year each year not more than fifteen months after the last AGM to:
 - (i) receive a report of the activities of the Club over the previous year
 - (ii) receive a report of the Club's finances over the previous year
 - (iii) elect the members of the Club Committee
 - (iv) consider any other business.
- (b) Nominations for election of members as Club Officers or as members of the Club Committee shall be made in writing by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary not less than 21 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the Meeting.
- (c) A Special General Meeting (SGM) may be called at any time by the Committee and shall be called within 28 days of the receipt by the Club Secretary of a requisition in writing signed by not less than ten members stating the purposes for which the Meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.
- (d) The Secretary shall send to each member at their last known address written notice of the date of a General Meeting together with the resolutions to be proposed at least 14 days before the Meeting.
- (e) The quorum for a General Meeting shall be eleven.
- (f) The Chairperson, or in their absence a member selected by the Club Committee, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.
- (g) The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

11. CLUB TEAMS

From time to time, the Club Committee shall appoint a Club member to be responsible for each of the Club's football teams. The appointed members shall be responsible for managing the affairs of the team in accordance with Club policy and these Club Rules. The appointed members shall present to the Club

Committee at its last meeting prior to an AGM a report on the activities of the team.

12. CLUB FINANCES, ACQUISITION OF LAND AND BORROWING POWERS

- (a) A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Chairperson, the Club Secretary and the Treasurer. No sum shall be drawn from the Club Account except by cheque signed by two of the three designated signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.
- (b) The income and assets of the Club (the Club Property) shall be applied only in furtherance of the objects of the Club.
- (c) The Club Committee shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.
- (d) The Club shall prepare an annual Financial Statement in such form as shall be published by The Football Association from time to time.
- (e) The Club Property, other than the Club Account, shall be vested in not less than two and no more than four custodians, one of whom shall be the Treasurer or the Chairperson (the Custodians), who shall deal with the Club Property as directed by decisions of the Club Committee and entry in the Minute Book shall be conclusive evidence of such a decision.
- (f) The Custodians shall be appointed by the Club in a General Meeting and shall hold office until death or resignation unless removed by a resolution passed at a General Meeting.
- (g) On their removal or resignation a Custodian shall execute a Conveyance in such form as is published by The Football Association from time to time to a newly-elected Custodian or the existing Custodians as directed by the Club Committee. On the death of a Custodian, any Club Property vested in them shall vest automatically in the surviving Custodians. If there is only one surviving Custodian, a Special General Meeting shall be convened as soon as possible to appoint another Custodian.
- (h) The Custodians shall be entitled to an indemnity out of the Club Property for all expenses and other liabilities reasonably incurred by them in carrying out their duties.
- (i) The Custodians may, when authorised thereto by a General Meeting or the Club Committee, hold, take on lease any land or buildings and may sell, exchange, mortgage, lease or build upon the land, with power to alter and pull down buildings and again rebuild.
- (j) The Custodians may, when authorised thereto by the Club Committee, obtain advances of money for the purposes of the Club upon the security of bonds or agreements or promissory notes or

certificates of indebtedness or mortgages of real property or bills of sale on all or any of the goods and chattels of the Club upon such terms as to interest and as to the time and manner of repayment of principal as the Club Committee may determine.

13. DISSOLUTION

- (a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.
- (b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.
- (c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be disposed of to the Governing Body(ies) of the sports promoted by the Club, to another Community Amateur Sports Club or to approved sporting or charitable bodies as the members of the Club shall determine at a General Meeting and agreed by a majority of at least three-quarters of the members present.

14. SUPPLY OF INTOXICATING LIQUOR

- (a) Intoxicating liquor may be supplied only to Club members for consumption on or off the premises and to the other persons set out below only for consumption on the premises under the following circumstances.
 - (i) To the bona fide guests of Club members, provided that no person whose application for membership has been declined or who has been expelled from the Club shall be introduced as a guest. The member introducing a guest shall be responsible for the conduct of that guest.
 - (ii) To members of any visiting Sports Club and its Officials on the day of any match involving that Sports Club and to any members of the general public who have attended the match as spectators.
 - (iii) To persons attending pre-booked functions at the Club premises.
- (b) Intoxicating Liquor shall not be supplied under any circumstances to persons aged under the age of 18 years.

15. PERMITTED HOURS

The permitted hours for the Club shall be as provided pursuant to license certificates granted under the provisions of the Licensing Acts 1964/2003 as appropriate.